

# NELSON MANDELA UNIVERSITY



## Short Learning Programmes 2026

<https://continuingeducation.mandela.ac.za/>  
[shortcourses@mandela.ac.za](mailto:shortcourses@mandela.ac.za)

## ***Invest in Your Future: Short Learning Programmes***

### **Unlock New Skills | Advance Your Career | Enhance Your Expertise**

Designed for professionals and lifelong learners, our Short Learning Programmes (SLPs) offer focused, quality training across a diverse range of disciplines. Whether you're looking to upskill, reskill, or gain specialised knowledge, our programmes provide practical insights and valuable knowledge to help you achieve your personal and professional goals.

### **Why Choose Nelson Mandela University Short Learning Programmes?**

- ✓ **Expert-Led Training:** Learn from experienced faculty and industry professionals.
- ✓ **Flexible Learning Options:** Many programmes offer varied schedules, including online or evening sessions, to fit your busy life.
- ✓ **Industry-Relevant Content:** Our courses are designed to meet current market demands and equip you with immediately applicable skills.
- ✓ **Recognised Quality:** Gain certification from a reputable university.

Enquiries – [shortcourses@mandela.ac.za](mailto:shortcourses@mandela.ac.za)

Website – <https://continuingeducation.mandela.ac.za/>

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Website – <https://continuingeducation.mandela.ac.za/>

## Faculty Administrators – contact information

| Faculty                                                          | Administrator              | Contact                                                                        |
|------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------|
| Humanities: School of Language, Media and Communication          | Natalie Walton             | 041 5043791                                                                    |
| Business Economic Sciences: Leadership Academy                   | Ilze De Lange              | 041 504 4000                                                                   |
| Business Economic Sciences: Industrial Psychology and HR         | Kim Alexander/Rifqah Felix | 041 504 3798/3703                                                              |
| Business Economic Sciences: Management Sciences                  | Chantell Vögts             | <a href="mailto:Chantell.Vogts@mandela.ac.za">Chantell.Vogts@mandela.ac.za</a> |
| Business Economic Sciences: School of Accounting                 | Aadiela Abrahams           | 041 504 3803                                                                   |
| Education                                                        | Gishma Daniels-Smith       | 041 504 1195                                                                   |
| Engineering-AMTC                                                 | Saadiqa Pandie             | 041 504 3092                                                                   |
| Engineering- School of Civil Engineering & the Built Environment | Vuyokazi Mbekela           | 041 504 2790                                                                   |
| Engineering-ICT (CISCO Academy courses)                          | Kerry-lynn Thompson        | 041 504 3408                                                                   |

## Faculty Administrators – contact information

| Faculty                                | Administrator      | Contact      |
|----------------------------------------|--------------------|--------------|
| Engineering-Industrial                 | Nicole Truter      | 041 504 3645 |
| Engineering-Mechanical                 | Madelein Brown     | 041 504 3285 |
| George Campus                          | Kershia Jagernath  | 044 801 5045 |
| Health Science: Environmental Health   | Thembela Festile   | 041 504 3523 |
| Health Science: Human Movement Science | Cameron Matebeni   | 041 504 3881 |
| Health Science: Nursing Science        | Chardonnay Jordaan | 041 504 1179 |
| Law: Centre for Law in Action          | Megan Appollis     | 041 504 4775 |
| Law: Centre for Law in Action          | Tamrin January     | 041 504 4706 |
| Law: Mercantile Law                    | Erina Strydom      | 041 504 2283 |
| Science: Computing                     | Hayley Irvine      | 041 504 2092 |
| Science: InnoVenton                    | Melissa.Gouws      | 041 504 3233 |

## **Payment information**

All payments are made payable to Nelson Mandela University.

Students are required to pay before they are admitted to the course.

Cheques are made payable to Nelson Mandela University; payment can be made at Cashiers, or an EFT can be made

### **Banking details:**

Standard Bank - Port Elizabeth

Branch Code: 050417

Account No: 080263011

Reference No: enquire with relevant SLP administrator

### **CANCELLATIONS/REFUNDS**

Course fees are not refundable unless cancellation has been made at least seven days prior to course commencement.

### **A 30% admin/cancellation fee is levied.**

If the course is fully booked or cancelled by the Nelson Mandela University, a full refund of fees will be made.

***Nelson Mandela University students applying for this course must ensure that their student account is settled.***

Enquiries – [shortcourses@mandela.ac.za](mailto:shortcourses@mandela.ac.za)

Website – <https://continuingeducation.mandela.ac.za/>

## **Online application process**

Complete the online application process on the following link - <http://slp.mandela.ac.za/>

### **Payment process for online applications:**

#### ***If you are responsible for payment:***

Click “I will pay”, please proceed to upload your proof of payment

#### ***If your company is responsible for payment:***

Click “Company will pay”

Kindly ensure you have your company’s HR representative’s contact details.

Should the company be responsible for payment of the account, a signed letter from an authorized person confirming the arrangements must be sent on a company letterhead to the relevant SLP administrator

#### ***The following information should be on the letterhead:***

Delegate/Learner’s full name/s and ID Number

Company name and physical address

VAT registration number

Contact details of the person responsible for payment

***Please inform the relevant SLP administrator if you are needing a quotation or invoice***

Enquiries – [shortcourses@mandela.ac.za](mailto:shortcourses@mandela.ac.za)

Website – <https://continuingeducation.mandela.ac.za/>

## Short Learning Programmes – Humanities: School of Language, Media and Communication

| Short course                          | Dates (Provisional) | Duration        | Fee             |
|---------------------------------------|---------------------|-----------------|-----------------|
| <b>Beginner Conversational Arabic</b> | To be confirmed     | To be confirmed | To be confirmed |
| <b>Business Writing</b>               | To be confirmed     | To be confirmed | To be confirmed |
| <b>Conversational English</b>         | To be confirmed     | To be confirmed | To be confirmed |
| <b>Conversational isiXhosa</b>        | To be confirmed     | To be confirmed | To be confirmed |
| <b>Minute Writing</b>                 | To be confirmed     | To be confirmed | To be confirmed |
| <b>Professional Presentations</b>     | To be confirmed     | To be confirmed | To be confirmed |
| <b>Report Writing</b>                 | To be confirmed     | To be confirmed | To be confirmed |
| <b>Beginner Conversational Arabic</b> | To be confirmed     | To be confirmed | To be confirmed |

For more information contact [Natalie.Walton@mandela.ac.za](mailto:Natalie.Walton@mandela.ac.za)



## Short Learning Programmes – Faculty of Business and Economic Sciences

| Short course                               | Dates (Provisional)                                             | Duration              | Fee   |
|--------------------------------------------|-----------------------------------------------------------------|-----------------------|-------|
| <b>Management &amp; Supervisory Skills</b> | 10 – 12 March<br>9 – 11 June<br>4 – 6 August<br>20 – 22 October | 3 days (8:00 – 16:00) | R6300 |

For more information contact: Kim Alexander on 041 504 3798 / [Kim.Alexander@mandela.ac.za](mailto:Kim.Alexander@mandela.ac.za)

| Short course                                 | Dates (Provisional)  | Duration                                  | Fee   |
|----------------------------------------------|----------------------|-------------------------------------------|-------|
| <b>Introduction to Logistics Management</b>  | 14 March & 15 August | 12 x Saturday mornings:<br>08:00 to 10:30 | R8990 |
| <b>Introduction to Purchasing Management</b> | 14 March & 15 August | 12 x Saturday mornings:<br>08:00 to 10:30 | R8990 |
| <b>Introduction to Warehouse Management</b>  | 14 March & 15 August | 12 x Saturday mornings:<br>08:00 to 10:30 | R8990 |

For more information contact Chantell Vogts on [Chantell.Vogts@mandela.ac.za](mailto:Chantell.Vogts@mandela.ac.za)

## Short Learning Programmes – Faculty of Business and Economic Sciences

| Short course                                               | Dates (Provisional)                              | Duration                                                                                    | Fee   |
|------------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------|-------|
| <b>Accounting &amp; Finance for non-financial managers</b> | Dates are set once there are 8 or more delegates | This course commences over a period of 3 weeks, i.e. 2 evenings per week from 17:30 – 20:30 | R6820 |
| <b>Sage Business Cloud Accounting Practitioner</b>         | Dates are set once there are 8 or more delegates | This course commences over a period of 3 weeks, i.e. 2 evenings per week from 17:30 – 20:30 | R6820 |
| <b>Introduction to Accounting</b>                          | Dates are set once there are 8 or more delegates | This course commences over a period of 3 weeks, i.e. 2 evenings per week from 17:30 – 20:30 | R6820 |
| <b>Principles of VAT</b>                                   | Dates are set once there are 8 or more delegates | This course commences over a period of 3 weeks, i.e. 2 evenings per week from 17:30 – 20:30 | R6820 |

*For more information contact Aadiela Abrahams on 041 5043803 [Aadiela.Abrahams@mandela.ac.za](mailto:Aadiela.Abrahams@mandela.ac.za)*

# Short Learning Programmes – Faculty of Business and Economic Sciences

## Business Management

| Short course                                                            | Dates (Provisional)                                                                                                                                                             | Duration                                                                                                        | Fee                                                                                                           |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Planning &amp; Designing a Masters or Doctoral Research Proposal</b> | <p><b>Cycle 1:</b> Registration open from 09 February – 15 April</p> <p><b>Cycle 2:</b> Registration opens from 13 July – 05 October</p> <p>Fully online on Moodle platform</p> | <p>2 cycles</p> <p>Participants have two months from date of registration to submission of final assessment</p> | <p>R4500 for non-staff/student</p> <p>R4000 for registered Nelson Mandela University students &amp; staff</p> |
| <b>Using Artificial Intelligence in Research</b>                        | <p><b>Cycle 1:</b> Registration open from 09 February – 15 April</p> <p><b>Cycle 2:</b> Registration opens from 13 July – 05 October</p> <p>Fully online on Moodle platform</p> | <p>Fully online on Moodle platform</p>                                                                          | <p>R2000 for non-staff/student</p> <p>R1500 for registered Nelson Mandela University students &amp; staff</p> |

*For more information contact:*

*Storm Watson – [Storm.Watson@mandela.ac.za](mailto:Storm.Watson@mandela.ac.za)*

# Faculty of Engineering, the Built Environment and Technology

## Department of Advanced Mechatronics Technology Centre (AMTC)

| Short course                           | Dates (Provisional) | Duration | Fee |
|----------------------------------------|---------------------|----------|-----|
| Renewable Energy Technology            | To be advised       | 5 Days   | TBC |
| Wind Energy                            | To be advised       | 5 Days   | TBC |
| Introduction to Additive Manufacturing | To be advised       | 1 Day    | TBC |
| Rhino Introduction                     | To be advised       | 2 Days   | TBC |

For more information contact Saadiqa Pandie on 041 504 3092 / [Saadiqa.Pandie@mandela.ac.za](mailto:Saadiqa.Pandie@mandela.ac.za)

# Faculty of Engineering, the Built Environment and Technology

## School of Civil Engineering

| Short course                 | Dates (Provisional)      | Duration                                             | Fee                                                |
|------------------------------|--------------------------|------------------------------------------------------|----------------------------------------------------|
| Practical Project Management | 06 April – 15 June       | 10 weeks (5:30pm – 8:30pm – every Wednesday evening) | R 4000 per registered 2026 student / staff members |
|                              | 31 August – 04 September | X1 week (8:30am – 16:00pm)                           | R5000 for delegates                                |

For more information contact Vuyokazi Mbekela on 041 504 2790 [Vuyokazi.Mbekela@mandela.ac.za](mailto:Vuyokazi.Mbekela@mandela.ac.za)

## Department of Information & Communication Technology

| Short course                                                     | Dates (Provisional)                                         | Duration | Fee |
|------------------------------------------------------------------|-------------------------------------------------------------|----------|-----|
| CISCO Certified Network Associate Certificate (CCNA) (4 modules) | March - November<br>(Monday and Wednesday)<br>17:00 – 21:00 | TBC      | TBC |

For all Cisco Academy Courses contact Kerry-lynn Thomson on 041504 3408/  
[Kerry-lynn.thomson@mandela.ac.za](mailto:Kerry-lynn.thomson@mandela.ac.za)

# Faculty of Engineering, the Built Environment and Technology

## Department of Industrial Engineering

| Short course                          | Dates (Provisional)                  | Duration                                    | Fee    |
|---------------------------------------|--------------------------------------|---------------------------------------------|--------|
| Introduction to Operations Management | 7 March & 04 July                    | 14 Weeks (Every Saturday – 09h00 – 14h00)   | R11300 |
| NMU Quality Assurance                 | 27 May (ONLINE)                      | 17 Weeks (every Wednesday evening at 17:30) | R11300 |
| Project Management (manufacturing)    | Evening sessions (ONLINE)            | Online                                      | R6400  |
| Value Stream Mapping                  | Kindly contact the SLP administrator | 2 days                                      | R4000  |
| FMEA                                  | Kindly contact the SLP administrator | 1 day                                       | R3100  |
| Introduction to Lean                  | Kindly contact the SLP administrator | 1 day (08h30 – 16h00)                       | R2000  |
| Introduction to TQM                   | Kindly contact the SLP administrator | 2 days                                      | R4200  |
| Basic SPC as a quality tool           | Kindly contact the SLP administrator | 2 days                                      | R4200  |

For more information contact Nicole Truter on 0415043645 or [Nicole.Truter@mandela.ac.za](mailto:Nicole.Truter@mandela.ac.za)

# Faculty of Health Sciences

## Department of Environmental Health

| Short course                                            | Dates (Provisional)             | Duration | Fee   |
|---------------------------------------------------------|---------------------------------|----------|-------|
| <b>Audiometry</b>                                       | Recess:<br>April/June/September | 3 days   | R6000 |
| <b>Basic Food Hygiene Training for Food Handlers</b>    | Recess:<br>April/June/September | 1 day    | R1500 |
| <b>Food Hygiene Training for a person-in-charge</b>     | 29 – 30 January                 | 2 days   | R2000 |
| <b>Hazard Analysis Critical Control Points (HACCP)</b>  | Recess:<br>April/June/September | 4 days   | R8000 |
| <b>Occupational Hygiene Legal Knowledge Certificate</b> | Recess:<br>April/June/September | 5 days   | 12500 |

*For more information contact Thembela Festile on 0415043523 / [Thembela.Festile@mandela.ac.za](mailto:Thembela.Festile@mandela.ac.za)*

# Faculty of Health Sciences

## Department of Human Movement Science: Sports Management Certificate

| Short course                               | Dates (Provisional)                                                                                                                                                                                                 | Duration                    | Fee    |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------|
| <b>CIES: SPORTS MANAGEMENT CERTIFICATE</b> | <b>18th Edition</b><br><b>Block three:</b> 30 March - 4 April 2026 <b>Block four:</b> 29 June to 5 July 2026<br><b>19th Edition</b><br><b>Block One:</b> 31 Aug - 19 Sep 2026 <b>Block Two:</b> 30 Nov - 5 Dec 2026 | 4 block periods (2026/2027) | R22000 |

For more information contact **Cameron Matebeni** on **0415043881** / [Cameron.Matebeni@mandela.ac.za](mailto:Cameron.Matebeni@mandela.ac.za)

## Department of Nursing Science

| Short course                                                  | Dates (Provisional)  | Duration             | Fee   |
|---------------------------------------------------------------|----------------------|----------------------|-------|
| <b>Basic Mechanical Ventilation &amp; Ventilator Graphics</b> | Date to be confirmed | 2 days (08h00-16h00) | R3000 |
| <b>Introduction to Electrocardiogram</b>                      | Date to be confirmed | 2 days (08h00-16h00) | R3000 |

For more information contact **Chardonnay Jordaan** on **041 504 1179** / [Chardonnay.Jordaan@mandela.ac.za](mailto:Chardonnay.Jordaan@mandela.ac.za)



# Faculty of Health Sciences

## Pharmacy

| Short course                                         | Dates (Provisional)     | Duration                               | Fee                                                                                                                           |
|------------------------------------------------------|-------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Immunisation and Injection Technique for Pharmacists | TBC                     | TBC                                    | TBC                                                                                                                           |
| Clinical Skills for Hospital Pharmacists             | 10 Feb 2026, 4 Aug 2026 | Online and in-person<br>60hrs, 7 weeks | R11 500 (South African Pharmacists)<br><br>R13 500 (International Pharmacists): R10 500 course fee + R2 000 international fee |

For more information contact Rosalind Sugden – [Rosalind.Sugden@mandela.ac.za](mailto:Rosalind.Sugden@mandela.ac.za)

# Faculty of Sciences

## Department of Botany & Polymer Technology

| Short course                         | Dates (Provisional) | Duration                             | Fee            |
|--------------------------------------|---------------------|--------------------------------------|----------------|
| <b>BOTANY</b>                        |                     |                                      |                |
| <b>Management of Estuaries in SA</b> | 03 – 05 March 2026  | 8:00 – 16:30, 3 days with field trip | Please enquire |

*For more information on Management of Estuaries SA email: [Julia.Penaluna@mandela.ac.za](mailto:Julia.Penaluna@mandela.ac.za)*

## Computer Science and Information Technology

| Short course                          | Dates (Provisional)                                                | Duration | Fee   |
|---------------------------------------|--------------------------------------------------------------------|----------|-------|
| <b>Advance Web Design</b>             | On request                                                         | 2 days   | R3600 |
| <b>Introduction to MS Access 2013</b> | On request                                                         | 2 days   | R3000 |
| <b>Introduction to MS Word 2013</b>   | 27 Jan; 30 March;<br>26 June; 31 August;<br>27 October; 9 November | 1 day    | R1500 |

# Faculty of Science

## Computer Science and Information Technology

| Short course                                           | Dates (Provisional)                                                                   | Duration | Fee   |
|--------------------------------------------------------|---------------------------------------------------------------------------------------|----------|-------|
| <b>Introduction to MS Excel 2013</b>                   | 28 January; 27 March;<br>24 June; 28 August<br>28 October; 3 November;<br>10 November | 1 day    | R1500 |
| <b>Introduction to MS PowerPoint 2013</b>              | 29 January; 31 March;<br>23 June; 26 October                                          | 1 day    | R1500 |
| <b>Introduction to HTML &amp; CSS</b>                  | On request                                                                            | 2 days   | R3600 |
| <b>Introduction to Computers, Email &amp; Internet</b> | 26 January; 26 March;<br>22 June; 27 August;<br>22 October                            | 1 day    | R1500 |
| <b>Intermediate MS Access 2013</b>                     | On request                                                                            | 2 days   | R3000 |
| <b>Intermediate MS Word 2013</b>                       | 2 February; 31 March;<br>29 June; 1 September;<br>29 October; 5 November              | 1 day    | R1500 |
| <b>Intermediate MS Excel 2013</b>                      | 3 Feb; 30 March; 1 Apr; 24,<br>25 June; 2 Sep; 2, 4, 11 Nov                           | 1 day    | R1500 |

For more information contact Hayley Irvine on 0415042092 / [Hayley.Irvine@mandela.ac.za](mailto:Hayley.Irvine@mandela.ac.za)

# Faculty of Science

## INNOVENTON

### NMU Institute for Chemical Technology

| Short course                                                              | Dates (Provisional) | Duration | Fee |
|---------------------------------------------------------------------------|---------------------|----------|-----|
| Applied Biostatistics with Excel                                          | TBC                 | TBC      | TBC |
| Basic Chemical Engineering for Operators in the Chemical Process Industry | TBC                 | TBC      | TBC |
| Basic Chemistry for Operators in the Precious Metal Industry              | TBC                 | TBC      | TBC |
| Data Analysis with Excel for Analysts, Scientists and Engineers           | 12 – 15 May         | TBC      | TBC |
| Quality Control with Excel for Process Operators, Analysts and Engineers  | .TBC                | TBC      | TBC |
| Sampling for Chemical Process Operators                                   | TBC                 | TBC      | TBC |

For more information contact [Melissa.Gouws@mandela.ac.za](mailto:Melissa.Gouws@mandela.ac.za)

# George Campus

## Natural Resources Management

| Short course                                                 | Dates (Provisional) | Duration | Fee |
|--------------------------------------------------------------|---------------------|----------|-----|
| Work study and productivity                                  | TBC                 | TBC      | TBC |
| FSC Certification Course – forestry managers and contractors | TBC                 | TBC      | TBC |
| Cable yarding                                                | TBC                 | TBC      | TBC |

*For more information contact: Kershia Jagernath on 0448015045 or email [Kershia.Jagernath@mandela.ac.za](mailto:Kershia.Jagernath@mandela.ac.za)*

# Faculty of Law

## Labour and Social Security Law Unit

| Short course                          | Dates (Provisional)                                                    | Duration                                                      | Fee |
|---------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------|-----|
| <b>Practical Labour Law Programme</b> | Block 1: 12-14 February<br>Block 2: 09 -11 April<br>Block 3; 28-30 May | Block lectures<br>(Feb/April/May)<br>3 days per block session | TBC |

*For more information contact: Erina Strydom on 0415042283 or email [Erina.Strydom@mandela.ac.za](mailto:Erina.Strydom@mandela.ac.za)*

## Centre for Law in Action

| Short course                                                              | Dates (Provisional)                                                                                          | Duration | Fee    |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------|--------|
| <b>Law Enforcement by Peace Officers</b>                                  | 26 -30 Jan; 23 -27 Feb; 23-27 March; 11-15 May; 8-12 June; 6-10 July; 24-28 Aug; 7-11 Sept; 5-9 Oct; 2-6 Nov | 5 days   | R10250 |
| <b>Introduction to Local Government Law</b>                               | 27 – 29 July<br>19 – 21 October                                                                              | 3 days   | R6900  |
| <b>Criminal Investigation: Investigation of Municipal Health Offences</b> | 20 – 24 July<br>14 – 18 September                                                                            | 5 days   | R10250 |

## Centre for Law in Action

| Short course                           | Dates (Provisional)                | Duration | Fee    |
|----------------------------------------|------------------------------------|----------|--------|
| Introduction to Criminal Investigation | 16 – 20 March<br>29 June – 03 July | 5 days   | R10250 |

*For more information contact: Tamrin or Megan on 0415044706 / 0415044775 or email [Tamrin.January@mandela.c.za](mailto:Tamrin.January@mandela.c.za) or [Megan.Appollis@mandela.ac.za](mailto:Megan.Appollis@mandela.ac.za)*

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